

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <b>must include narrative and supporting figures</b> )
1 Balances Brought Forward	4,363	6,628				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,250	3,413	163	5.02%	NO		
3 Total Other Receipts	2,793	30	-2,763	98.93%	YES		In Financial Year 22/23 the council received a contribution of £1891.79 from Gloucestershire County Council towards and village gates and a VAT refund of £900.93 (which gave an additional Income of £2792.72). In Financial Year 23/24 the council split Clerk training with Staverton Parish Council and therefore received £30 which was not received in 22/23. This will give the £2763 difference when rounded.
4 Staff Costs	2,350	3,108	758	32.26%	YES		As the current Clerk went on Maternity May 23 the council ended up paying 2 clerks in April and January. The council also paid outstanding holiday to the interim clerk in February.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,428	1,425	-3	0.21%	NO		
7 Balances Carried Forward	6,628	5,538				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	6,628	5,538				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	6,676	6,676	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable