

BODDINGTON PARISH COUNCIL MINUTES FROM 4 May 2022

MEETING 7PM HELD AT CHELTENHAM WEST FIRE STATION

Chair: Cllr M Harrison

Clerk: Mrs M Hinde

Tel: 07810642792 E-mail: boddingtonpc@gmail.com

Present: Cllr. M. Harrison (Chairman), Cllrs. D. Lang, J Metcalfe, G. Robins
Cllr Williams and 1 member of the public
Clerk/RFO M Hinde

04.05.22.1 To elect Chairman and Vice Chairman and Acceptance of Office forms to be signed.

Councillor Harrison nominated Councillor Robins for the position of Chairman seconded by Cllr Metcalfe Councillor Robins accepted the nomination and was unanimously elected.

Councillor Harrison nominated Councillor Lang for the position of Vice Chairman. Councillor Lang accepted the nomination and was unanimously elected.

Both Councillor Robins and Councillor Lang signed their acceptance of office forms.

04.05.22.2 The Chairman will formally ask if anyone is intending on recording or filming the meeting

There were no requests to record or film the meeting.

04.05.22.3 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting

Resident 1 – asked to raise comment on item 15

04.05.22.4 To note apologies for absence

Cllr Awford sent apologies

04.05.22.5 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.

There were no declarations of interest and the meeting with declared quorate

04.05.22.6 To discuss the resignation of Rob Hewlett

The chairman confirmed the council had received Rob Hewletts resignation from the council. The council expressed their thanks to Rob for all his hardwork on the council.

04.05.22.7 To confirm and agree Minutes of the Parish Council Meeting held on 2 February 2022

COUNCIL APPROVED the minutes of the Parish Council meeting held on 2 February 2022

04.05.22.8 To receive Clerks Report and agree actions

Council agreed payment of the GAPTC subscription £71.55.

04.05.22.9 To receive Borough Councillors Report

The Borough Councillor confirmed the details of his report were in the State of the Borough presentation which was circulated to councillors.

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- 04.05.22.10 To receive County Councillors Report**
The County Councillor report was received as per **APPENDIX 1**
- 04.05.22.11 Finance, all documents to be circulated prior to the meeting:**
- 04.05.22.11a To approve the annual accounts and bank reconciliation for Year End 31 March 2022**
COUNCIL APPROVED the annual accounts and bank reconciliation for year end 31 March 2022
- 04.05.22.11b To receive the Internal Auditors Report**
Council received the Internal auditors report which will be published on the website.
- 04.05.22.11c To discuss registering as exempt from External Audit and signing Certificate of Exemption on part 2 of AGAR**
COUNCIL AGREED to register as exempt from External Audit
- 04.05.22.11d To approve the Annual Governance Statement 2021-22 (AGAR Section 1) for external auditors PKF Littlejohn**
COUNCIL APPROVED Annual Governance Statement 2021-22 (AGAR Section 1) for external auditors PKF Littlejohn
- 04.05.22.11e To approve Accounting Statement 2021-22 (AGAR Section 2) for external auditors, PKF Littlejohn**
COUNCIL APPROVED Annual Governance Statement 2021-22 (AGAR Section 1) for external auditors PKF Littlejohn
- 04.05.22.11f To agree dates for the exercise of public rights to inspect accounts**
COUNCIL AGREED the dates for the exercise of public rights to inspect accounts would be 20TH June – 29th July.
- 04.05.22.11G To review bank signatories and agree actions**
Council AGREED that Rob Hewlett and Mike Harrison would be removed as signatories and Cllrs Metcalfe and Lang added.
- 04.05.22.12 To receive update on Parish Council procedures and resolve to agree actions:**
- 04.05.22.12a To review subscriptions to other bodies and agree actions**
COUNCIL APPROVED subscriptions to other bodies as per **APPENDIX 2**
- 04.05.22.12b To confirm arrangements of insurance cover in respect of all insured risks**
COUNCIL AGREED their insurance covered all risks
- 04.05.22.12c To approve Parish Council Meeting Dates for 2022/23**
COUNCIL APPROVED parish council meeting dates for 2022/23 as per **APPENDIX 3**
Push August to 10th
- 04.05.22.13 To review the following council procedures:**

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04.05.22.13a Standing Orders

As the council had only been informed of an update to the model standing orders on the day of the meeting the council AGREED to review at the next meeting.

04.05.22.13b Financial Regulations

COUNCIL AGREED no updates were required to financial regulations

04.05.22.13c Code of Conduct

COUNCIL AGREED no updates were required to the code of conduct

04.05.22.13d Complaints Procedure

COUNCIL AGREED no updates were required to the complaints procedure

04.05.22.13e Data Protection and Freedom of Information

COUNCIL AGREED no updates were required to Data Protection and Freedom of Information

04.05.22.14 To Receive an update on footpaths and agree actions

Councillor Lang advised that the pathways had been cleared around Boddington Estate Lands and that Barrow Farm have put in some new gates. Councillor Lang advised he had made contact with the owner of the locked gates to enable them to be open to let elderly people through.

04.05.22.15 To discuss complaints received regarding the signs on the village gates and agree Actions

Resident Number 1 – advised that they appreciated the councils work on the village gates very much however felt upset on the fox sign currently displayed. The resident didn't feel the fox sign suits the village and felt the one near the church was the most offensive.

The Council advised there had been a long debate on the signs and felt to community must not lose sight of the reason the gates are there. The council confirmed the fox signs were there to add humour to the speed issue and grab peoples attention. The chairman advised as a result of some of the feedback he had taken the time to talk to a lot of people within the village to get their opinion on the sign and reported that the result was mixed between those who thought it was a great idea, those who didn't care and those that found it offensive.

Council considered the complaints and voted 2/2 on the removal of the signs. The Chairman had the casting vote and decided to remove the signs. The council AGREED that an item should be added to the next agenda to see if a new sign should be erected.

04.05.22.16 To discuss the internal control procedure completed in November 2021 and agree Actions

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Cllr Harrison and Metcalfe confirmed they were happy with the internal control procedures.

04.05.22.17 To Receive Mike Harrison resignation and agree actions

Cllr Harrison advised the council he was resigning after 5 years with immediate effect . He felt the council needed new thoughts and ideas.

The Chairman expressed his thanks on behalf of the council for all the hardwork Mike had contributed during his time on the council. The resident also passed on their thanks to the Mike.

04.05.22.18 To Receive items for the next meeting agenda

To discuss whether a new sign on the village gates is required

Pension

Neighbourhood Watch

Standing Orders Review

04.05.22.19 Date of Next Meeting: 10 August 2022 7pm

Meeting Close: 20:44

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APPENDIX 1

Obviously as always highways issues dominate things locally especially now the Junction 10 option has been identified

Throughout the consultation events and Member briefings I have highlighted concerns that have been raised with me not least around flood mitigation and local highway impacts during construction including Coombe Hill

I recently met with the Cabinet Member for Highways to discuss the state of those minor highways likely to be subjected to more traffic on the commencement of the Coombe Hill Junction

Whilst I mention the Junction 10 project I can advise the Parish Council that our Local Highways Manager Craig Freeman will be leaving his post at the end of May to join the Project Team

I am due to meet him prior to his departure to both finalise my Local Highways funding and go through outstanding issues

Given this years flood events I was invited to attend the GRCC Flood Warden meeting to go through various concerns I had raised with the EA

Many flood wardens raised concerns around sewerage discharges to the degree that GRCC are collating information from Parishes in order to raise with Severn Trent

There is a recognition that many parts of their networks have capacity issues and need to be addressed given the increases in development

This coupled with the national concerns about water quality and pollution has led to a major Scrutiny Task Group carrying out extensive work by the Members at GCC

That report is now being produced and will be put to Government when the Environment Bill is heard in September

It is hoped that our Members of Parliament will take our recommendations on board and assist with making those changes

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APPENDIX 2

BODDINGTON PARISH COUNCIL

2022/23 SUBSCRIPTIONS

Gloucestershire Association of Parish and Town Councils	£71.55
SLCC	£53.75
TOTAL	£125.30

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APPENDIX 3

Boddington Parish Council

2022/23 Meeting Dates



Date	Time	Meeting Type
10 th August 2022	19:00	Full
2 nd November 2022	19:00	Full
1 st February 2023	19:00	Full
3 rd May 2023	19:00	Annual Parish Meeting
3 rd May 2023	Following Annual Parish Meeting	Annual Meeting of the Council



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