

BODDINGTON PARISH COUNCIL MINUTES FROM 3 NOVEMBER 2021 MEETING 7PM HELD AT ST MARY MAGDALENE CHURCH BODDINGTON

Chair: Cllr M Harrison

Clerk: Mrs M Hinde

Tel: 07810642792 E-mail: boddingtonpc@gmail.com

Present: Cllr. M. Harrison (Chairman), Cllrs. R. Hewlett, D. Lang, J Metcalfe, G. Robins

03.11.21.1 The Chairman will formally ask if anyone is intending on recording or filming the meeting

There were no requests to film or record the meeting.

03.11.21.2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting

None received

03.11.21.3 To note apologies for absence

Clerk Michelle Hinde (minutes taken by the Chairman), C. Cllr P. Awford and B. Cllr M. Williams.

03.11.21.4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.

None received and the meeting was declared quorate

**03.11.21.5 To confirm and agree Minutes of the Parish Council Meeting held on 4 August 2021
COUNCIL APPROVED the minutes from 4 August 2021**

03.11.21.6 To receive an introduction from the new Police Community Support Officer for Boddington

Unfortunately, the Police Community Support Officer was unable to attend.

03.11.21.7 To consider the relevance of a possible reintroduction of Neighbourhood Watch Scheme

COUNCIL AGREED the reintroduction of the Neighbourhood Watch Scheme.

Cllr Harrison will contact the Neighbourhood Watch organiser and then contact the police to re-invigorate the scheme.

03.11.21.8 To receive Clerks Report and agree actions

This will be forwarded to all councillors separately due to Clerks absence from meeting.

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- 03.11.21.9 To receive Borough Councillors Report**
None received
- 03.11.21.10 To receive County Councillors Report**
None received
- 03.11.21.11 Finance:**
- 03.11.21.11a To approve bank reconciliation and budget monitoring report up to 29th October**
Council **APPROVED** the bank reconciliation and budget monitoring report as per APPENDIX 1.
- 03.11.21.11b To consider and resolve to agree payments list and payment made since last meeting.**
Council **APPROVED** payments list as per APPENDIX 2.
- 03.11.21.12 To consider and resolve to agree 2022/23 budget/precept**
Council **APPROVED** the budget and the precept was set at £3250 as per APPENDIX 3
- 03.11.21.13 To approve Insurance quotes and agree actions**
The council reviewed two quotes as a third was not received in time for the meeting.
The council **AGREED** to go with Zurich.
- 03.11.21.14 To Receive an update of village gates and agree actions**
Cllr Hewlett confirmed that the village gates had been delivered to today. It was agreed that Alan Drinkwater would install the gates with the help of Councillors Robins, Lang and Metcalfe. It was further agreed that Boddington Parish Council would pay the hire charge for the item of equipment which identifies underground services (with particular regard to the installation of the gate to be located on the same side of the road as the church at the southern end of the village.
- 03.11.21.15 To consider Boddington Parish Council's position regarding future donations to the upkeep of St Mary Magdelene church**

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COUNCIL AGREED with a majority of three to two to make a further donation of £500 to the upkeep of the fabric of the church building. The councils position will be reviewed in November 2022

03.11.21.16 To consider proposed alterations to M5 Junction 10 and agree actions

Council agreed that there was nothing further to do as the M5 J10 improvement proposal progresses through the statutory process.

03.11.21.17 To Receive items for the next meeting agenda

None

03.11.21.18 Date of Next Meeting: 2 February 2021 7pm

Meeting Close: 19:50

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APPENDIX 1

Boddington Parish Council Bank Reconciliation at 03.11.2021

Details - Parish Council Current Acc.	Receipts	Payments	To be authorised
Unauthorised Payments		15	15
Payments made since last meeting:			
Website		32.40	
Clerk Salary		532.47	
G Coveney - website		43.20	
McAffee		40.99	
Tewkesbury Borough Council		398.4	
	0.00	1062.46	15.00

BANK RECONCILIATION:

Current Acc. Opening balance	12411.41
Plus receipts above	0.00
	12411.41
Less payments above	1062.46
Closing cash balance	11348.95
Plus payments to be authorised above	15.00
Closing bal. at bank at 03.11.21	11363.95

Boddington Parish Council Budget Monitoring Report 03.11.21	Budget 2020/21	Budget 2022/21	April	May	June	July	August	September	October	November	December	January	February	March	Accum. payments to date	Bal. of budget remain.
Clerks Salary	1690	1725	142.09	142.09	141.89	283.89	177.49	177.49	177.49						1242.43	482.57
Administration	35	35					40.99								40.99	0.00
Misc	30	30		12.47											12.47	17.53
PATA	110	110													0	110
HMRC	300	300	43.6												43.6	256.4
Training	50	50													0	50
Grass Cutting	0	0													0	0
Chairperson Allowance	0	0													0	0
Hireings	180	0													0	0
Insurance	255	240													0	260
Audit	100	100				105									105	0
S137	0	0													0	0
Donations and Subs	100	100	60	69.65											129.65	0.00
Street Furniture	200	200							398.4						398.4	0.00
Website	100	150			10.8	10.8	54	10.8	10.8						97.2	52.8
Planning	100	20													0	20
Elections	0	150													0	150
Total	3250	3230	245.69	224.21	152.69	399.69	272.48	188.29	586.69	0	0	0	0	0	2069.74	1160.26

RECEIPTS																
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscel	0	3250	3250	0	0	0	0	0	0	0	0	0	0	0	3250	0
TOTAL INCOME	0	3250	3250	0	0	0	0	0	0	0	0	0	0	0	#REF!	3250

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APPENDIX 2

Payee Name	Description	Amount	Payment Reference	Date Authorised
GAPTC	Training	15		

TOTAL **15**

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APPENDIX 3

BODDINGTON PARISH COUNCIL ANNUAL BUDGET 2022/23

	2020/21		2021/22			2022/23		
	Budget	Actual	Budget	Actual YTD	Projected End of Year	Budget	Projected Carried Forward	Precept
Expenditure								
Clerk's Salary	1690	2431	1725	1242	2129	2231		0
Administration	35	0	35	41	101	106		0
Misc	30	62	30	12	12	31		19
PATA	110	101	110	0	95	100		15
HMRC	300	229	300	44	44	0		
Training	50	25	50	0	15	52		35
Grass Cutting	0	0	0	0	0	0		0
Chairperson's allowance	0	0	0	0	0	0		0
Hirings	180	0	0	0	0	0		0
Insurance	255	252	260	0	252	264		8
Audit Fees	100	95	100	105	105	110		0
S137	0	0	0	0	0	0		0
Donations & Subs	100	569	100	130	130	136		0
Street furniture	200	0	200	398	398	400		0
Website	100	152	150	97	151	158		0
Planning	100	0	20	0	0	0		0
Elections	0	0	150	0	0	157		0
VAT (recoverable)	0		20					
Income								
Reserves						418		
Total		3250	3250			3327	77	3250

RPI	
Inflation	4.80%

Council Tax Base	
2021/22	119.86

Cost per Household	
2021/22	2022/23
27.11	27.11