

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual accounts column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on the debit side of the reconciliation.

Name of smaller authority: Boddington Parish Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 2021

Prepared by (Name and Role): Michelle Hinde Clerk/RFO

Date: 02/06/2021

	£	£
Balance per bank statements as at 31/3/21:		
1042801	10,183.7	
[add more accounts if necessary]		
		10,183.7
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/xx		
[add more lines if necessary]		
		10,183.7
Net balances as at 31/3/21 (Box 8)		10,183.7