

BODDINGTON PARISH COUNCIL MINUTES FROM 15 FEBRUARY 2024 MEETING 7PM HELD AT CHELTENHAM FIRE STATION

Chair: Cllr D Lang

Clerk: Mrs M Hinde

Tel: 07810642792 E-mail: boddingtonpc@gmail.com

Present: Cllrs. D. Lang (Chairman), J Metcalfe, J. Jackson, A Walters

Present: Michelle Hinde (Clerk/RFO), 1 member of the public

15.02.24.1 The Chairman will formally ask if anyone is intending on recording or filming the meeting.

There were no requests to record or film the meeting

15.02.24.2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting.

A Resident raised concerns on not being able to secure their property especially with the number of fires lit around the area. They are also concerned that the building machinery is scaring the animals and therefore effecting their business which means they will need to leave the area.

15.02.24.3 To note apologies for absence

Cllr. L Davenport, C. Cllr P McClain, B. Cllr M Williams

15.02.24.4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.

Cllr Walters declared an interest in item 13b as it was his property.

The meeting was declared quorate

15.02.24.5 To confirm and agree Minutes of the Parish Council Meeting held on 2nd November 2023

COUNCIL APPROVED the minutes from 2nd November 2023

15.02.24.6 To receive Borough Councillors Report

None received

15.02.24.7 To receive County Councillors Report

None received

15.02.24.8 GRCC presentation on affordable housing – Cara Loukes

Council received a report which will be listed on the council website.

15.02.24.9 To consider adopting the General Power of Competence as set out in the Localism Act 2011 and agree actions

CLERK CONFIRMED as more than two thirds of councillors were elected and the council had a qualified clerk Boddington Parish Council were eligible to exercise the General Power of Competence.

The **COUNCIL RESOLVED** to adopt the general power of competence.

15.02.24.10 To receive Clerks Report and agree actions

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The only action remaining from the interim clerk was for the council to adopt the power or competence.

The clerk also confirmed that the council could look into the build back better fund to fund the new noticeboard but would need the endorsement of C. Cllr Mclain.

15.02.24.11 Finance:

15.02.24.11a To approve bank reconciliation report up to 31st January 2024

COUNCIL APPROVED bank reconciliation report up to 31st January 2024 as per APPENDIX 1

15.02.24.11b To approve budget monitoring report up to 31st January 2024

COUNCIL APPROVED budget monitoring report up to 31st January 2024 as per APPENDIX 2

To consider and resolve to agree payments list and payment made since last meeting

15.02.24.11c COUNCIL APPROVED payment list totalling £425.64 with the additional payments of the clerks salary added to the payment list published on the agenda

15.02.24.12 To discuss communication with constituents and agree actions

Council AGREED to setup a WhatsApp group to communicate to the whole of Boddington which Cllrs. J Metcalfe and J. Jackson would organise.

15.02.24.13 To discuss the following planning applications/appeals/updates made or received since the last meeting and agree actions:

15.02.24.13a Planning Consultation - 23/00997/FUL - The Hoof Hayden Lane Cheltenham Gloucestershire

Council had **NO OBJECTION** to this application

15.02.24.13b Planning Consultation - 23/01184/LBC - Walnut Cottage Boddington Lane Boddington Cheltenham

Council had **NO OBJECTION** to this application

15.02.24.13c Planning Decision - 23/00997/FUL - The Hoof Hayden Lane Cheltenham Gloucestershire

Duplicated from Item 15.02.24.13a

15.02.24.13d Planning Consultation - 23/01201/FUL - Part Parcel 0005 Old Gloucester Road Boddington Cheltenham

Council had **NO OBJECTION** to this application

15.02.24.13e Planning Consultation - 23/01029/FUL - Mill Cottage Withybridge Lane Cheltenham Gloucestershire

Council had **NO OBJECTION** to this application

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- 15.02.24.14 To receive an update on footpaths and agree actions.**
Council **AGREED** Cllr Jackson would contact public rights of way to arrange replacement foot path signs
- 15.02.24.15 Policies all documents circulated prior to the meeting:**
- 15.02.24.15a To consider the adoption of Disciplinary Policy**
Council **AGREED** to adopt a disciplinary policy
- 15.02.24.15b To consider the adoption of Grievance Policy**
Council **AGREED** to adopt a Grievance Policy
- 15.02.24.15c To consider the adoption of Training Policy**
Council **AGREED** to adopt a Training Policy
- 15.02.24.15d To review asset register and asset checks**
Councillors confirmed asset checks had been completed
- 15.02.24.16 To discuss a community First aid course**
Council AGREED to hold a community first aid course run by Cllr Jackson.
Clerk to ask fire house if can lend any resuss dolls for the course and also for the cost and availability of the community room.
- 15.02.24.17 To discuss Parish & Church Noticeboard refurbishments**
Council AGREED to ask C. Cllr P Mclain endorse the councils application to the build back better grant for a new noticeboard.
- 15.02.24.18 To discuss and agree funding for GLOUCESTERSHIRE & D-DAY 80 on 6th June 2024**
Cllr Lang has permission from church to erect brazier on consecrated ground on a temporary basis.

Cllr Lang has also approached Staverton Parish Council to split the cost of the brazier £329.40 and is waiting a response.
Council AGREED to pay £658.80 for a brazier with the 80th can be removed from the brazier and it could be used as memorial for all commemorations moving forward.
- 15.02.24.19 To discuss Roads and Highways**
Cllr Metcalfe confirmed nothing to update.
Cllr Lang confirmed Withybridge Lane will be closed 26th Feb for day.
Cllr Jackson advised that there would be a dual carriageway up to Gallagher retail park along with a cycle path once junction 10 is developed. There will also be more traffic lights on the junctions.
- 15.02.24.20 To discuss Register of Electors 2023/2024 document**
Council REQUESTED that the Clerk request an electric copy of the register of electors
- 15.02.24.21 To Receive items for the next meeting agenda.**
Clerk Salary
Internal Control Review

202221

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**Flooding
Noticeboard
First Aid
Litter**

15.02.24.22 Date of Next Meeting: 2nd May 2024

Meeting Close: 20:19

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APPENDIX 1

Boddington Parish Council Bank Reconciliation at 31.01.24

Details - Parish Council Current Acc.	Receipts	Payments	To be authorised
ICO		35	
Clerk Salary		710	368.39
PATA		25.80	
IONOS		54.00	
Insurance		273.58	
Philip Lines		20.00	
SLCC			57.25
	0.00	1118.38	425.64
			0.00

BANK RECONCILIATION:

Current Acc. Opening balance	7319.04
Plus receipts above	0.00
	7319.04
Payments to be authorised	425.64
Less payments above	1118.38
Closing cash balance	5775.02
Plus payments to be authorised above	425.64
Closing bal. at bank at 31.04.24	6200.66

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APPENDIX 2

Boddington Parish Council Budget Monitoring Report 31.01.24	Budget 2022/23	Budget 2023/24	April	May	June	July	August	September	October	November	December	January	February	March	Accum. payments to date	Bal. of budget remain.
Clerks Salary	2231	2070	400.06	217.16	178.59	178.59	178.59	178.59	287.19	193.99	194.13	0	273.82		2280.77	1543.21
Administration	104	48	59.99	0	0	0	0	0	0	0	0	0	0		59.99	8.01
Clerk Expenses	31	287	48	27.13	24	24	24	24	24	24	24	0	0		243.13	43.87
PATA	100	113	0	0	0	0	30.5	25.8	0	0	25.8	0	0		82.1	30.9
HVAC	0	373	123	0	0	0	134	0	69	0	0	0	0		326	67
Training	62	83	0	0	30	0	0	0	0	0	0	0	0		30	53
Grass cutting	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Maintenance	0	17	0	0	0	0	0	0	0	20	0	0	0		20	0
Hiring	0	180	0	0	0	0	0	0	0	0	0	0	0		0	180
Insurance	244	303	0	0	0	0	0	0	0	273.58	0	0	0		273.58	29.42
Audit	110	177	0	0	0	0	180	0	0	0	0	0	0		180	17
S137	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Donations and Subs	134	130	64.9	111	0	0	0	0	0	0	35	0	0		210.9	35.1
Street Furniture	400	200	0	0	0	0	0	0	0	0	0	0	0		0	200
Website	158	170	15.6	15.6	15.6	15.6	15.6	15.6	15.6	15.6	19.2	19.2	0		163.2	26.8
Planning	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Elections	187	187	0	0	0	0	0	0	0	0	0	0	0		0	187
Total	3250	3413	711.55	370.89	248.19	218.19	562.69	243.99	395.79	527.17	298.19	19.2	273.82	0	3869.67	3613

RECEIPTS																
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Precept			3413													
Other income				15	15											
TOTAL INCOME	0	0	3413	15	15	0	0	0	0	0	0	0	0	0	0	3443

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APPENDIX 3

Details - Parish Council Current Acc.	To be authorised
Clerk Salary	368.39
SLCC	57.25
	425.64